

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

If working for a consumer on PD, FE, BI or IDD waiver you **MUST** use the **AuthentiCare Call-in system** OR **AuthentiCare Mobile App**

For additional information visit:
threeriversinc.org

To submit a timesheet:

Fax: 785-456-9923

Mail: PO Box 408, Wamego

Drop Box: 504 Miller Drive, Wamego
Timesheet will cause delay in pay.

Office Closed

January 1
March 27
May 26
July 4
September 1
November 27 & 28
December 25 & 26

Pay date on every other Friday



Main Line: 785-456-9915
FMS Line: 785-456-8573
TEXT Line: 844-617-9689

<u>Pay Period</u>	<u>Timesheet Due</u>	<u>Pay Date</u>
December 8-December 21	12/24/2024	1/3/2025
December 22 - January 4	1/7/2025	1/17/2025
January 5 - January 18	1/21/2025	1/31/2025
January 19 - February 1	2/4/2025	2/14/2025
February 2 - February 15	2/18/2025	2/28/2025
February 16 - March 1	3/4/2025	3/14/2025
March 2 - March 15	3/18/2025	3/28/2025
March 16 - March 29	4/1/2025	4/11/2025
March 30 - April 12	4/15/2025	4/25/2025
April 13 - April 26	4/29/2025	5/9/2025
April 27 - May 10	5/13/2025	5/23/2025
May 11 - May 24	5/27/2025	6/6/2025
May 25 - June 7	6/10/2025	6/20/2025
June 8 - June 21	6/23/2025	7/3/2025
June 22 - July 5	7/8/2025	7/18/2025
July 6 - July 19	7/22/2025	8/1/2025
July 20 - August 2	8/5/2025	8/15/2025
August 3 - August 16	8/19/2025	8/29/2025
August 17 - August 30	9/2/2025	9/12/2025
August 31 - September 13	9/16/2025	9/26/2025
September 14 - September 27	9/30/2025	10/10/2025
September 28 - October 11	10/14/2025	10/24/2025
October 12 - October 25	10/28/2025	11/7/2025
October 26 - November 8	11/11/2025	11/21/2025
November 9 - November 22	11/25/2025	12/5/2025
November 23 - December 6	12/9/2025	12/19/2025
December 7-December 20	12/23/2025	1/2/2026

Timesheets are due by Noon.

To submit a timesheet:

Fax: 785-456-9923

Mail: 3 Rivers Inc, PO Box 408, Wamego, KS 66547

Drop Box: 504 Miller Drive, Wamego, KS 66547